# TIPS & TRIKS *e-UKBM*

## Formatting

1. Gambar (image)

Memasukka gambar, klik tanda Plus biru pojok kiri atas kemudian pilih gambar yang mau di masukkan e-UKBM klik ok, masuk menu insert pilih file gambar tsb

<p class="MsoNormal" style="margin-bottom:0in;margin-bottom:.0001pt;line-height: normal"><span lang="IN"><img alt="berprestasi" src="../Images/berprestasi.JPG"/><br/></span></p>

Yang merah di hapus, kemudian samping kanan img ditambahi html:

*class="image" align="center"*

1. Caption

<p class="caption">Gambar 1: Inkubator Bay (sumber: www.inkubator-gratis.org)</p>

Ganti MsoNormal menjadi **Caption** dan ganti diskrisi gambar

1. Video

<p class="MsoNormal" style="margin-bottom:0in;margin-bottom:.0001pt;line-height: normal"><span lang="IN"><video controls="controls" src="../Video/Contoh video.mp4"></video><br/></span></p>

Yang merah di hapus, kemudian samping kanan video ditambahi html:

class="video" align="center"

1. Audio

Penggunaan elemen audio ditandai dengan pasangan tag <audio> …. </audio>. Diantara pasangan tag <audio> terdapat elemen source dan dapat ditambahkan teks yang akan tampil jika browser tidak mendukung elemen audio.

Pada elemen audio juga terdapat beberapa atribut yaitu :

|  |  |  |
| --- | --- | --- |
| **Atribut** | **Nilai** | **Fungsi** |
| autoplay | – | Menentukan bahwa audio akan diputar langsung ketika halaman sudah diload secara otomatis. |
| controls | – | Menunjukkan bahwa controls audio (setiap browser memiliki tampilan controls audio yang berbeda – beda) ditampilkan seperti player yang biasanya berisi perintah seperti tombol play/pause, slider, volume dan lain sebagainya. |
| muted | – | Digunakan untuk mematikan atau membisukan suara yang berarti audio akan diputar tanpa suara pada awal inisial. |
| loop | – | Digunakan untuk memutar ulang audio yang sudah selesai diputar. |
| src | URL lokasi file audio | Menunjukkan lokasi penyimpanan file audio atau URL yang menunjukkan keberadaan audio file tersebut. |
| preload | auto, none, metada | Menunjukkan seberapa penting audio harus diload ketika halaman web dimuat. |

**Contoh sebagai berikut :**

<audio src="honestly.mp3" controls></audio>

<source src="honestly.mp3" type="audio/mpeg">

<audio src="honestly.mp3" autoplay controls></audio>

<audio src="honestly.mp3" loop controls></audio>

1. Untuk membuat ringksan penting biasa disebut **quote**

<p class="MsoNormal" style="margin-bottom:0in;margin-bottom:.0001pt;line-height: normal"><span lang="IN">ini teks yang mau dicadikan quote.</span></p>

class="MsoNormal" warna merah diganti "**quote**"

## Menu

|  |
| --- |
| <br/><br/><script src="../Misc/getfeedback.js" type="text/javascript"></script> |
| <script src="../Misc/evaluasi.js" type="text/javascript"></script> |
| <div id="footer" style="text-align:center; font-weight: bold"> |
| <a class="button\_left purple" href="../Text/daftar\_isi.xhtml"><span>⌂</span>Daftar Isi</a></div> |

## Membuat Sampul

Buka file ppt contoh sampul, simpan sbagai png, masuk tool

## Membuat Soal

### Essay

|  |
| --- |
|   |
| <p><span style="font-style: italic;">Kerjakan semua soal di bawah ini di kertas, kemudian cocokan dengan alternatif penyelesaiannya!</span></p> |
|   |
| <!--SOAL ESSAY KLIK JAWABAN--> |
| <ul style="list-style-type: decimal-leading-zero;"> |
|   |
| <!--SOAL 1--> |
| <li><div style="text-align: left;"> Soal essay 1=</div> |
| <button class="alt\_penyelesaian" onclick="getFeedback('01','1')">Alternatif penyelesaian</button> |
| <p id="fb01\_1" style="color: red; display: none;"> Pembahasan 1<br/><br/></p></li> |
|   |
| <!--SOAL 2--> |
| <li><div style="text-align: left;">Soal essay 2</div> |
| <button class="alt\_penyelesaian" onclick="getFeedback('02','1')">Alternatif penyelesaian</button> |
| <p id="fb02\_1" style="color: red; display: none;">Pembahasan 2<br/><br/></p></li> |
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| <!--SOAL 3--> |
| <li><div style="text-align: left;">Soal essay 3</div> |
| <button class="alt\_penyelesaian" onclick="getFeedback('03','1')">Alternatif penyelesaian</button> |
| <p id="fb03\_1" style="color: red; display: none;">Pembahasan 3<br/><br/></p></li> |
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|   |
| <!--SOAL 4--> |
| <li><div style="text-align: left;">Soal essay 4</div> |
| <button class="alt\_penyelesaian" onclick="getFeedback('04','1')">Alternatif penyelesaian</button> |
| <p id="fb04\_1" style="color: red; display: none;">Pembahasan 4<br/><br/></p></li> |
|   |
|   |
| <!--SOAL 5--> |
| <li><div style="text-align: left;">Soal essay 5</div> |
| <button class="alt\_penyelesaian" onclick="getFeedback('05','1')">Alternatif penyelesaian</button> |
| <p id="fb05\_1" style="color: red; display: none;">Pembahasan 5<br/><br/></p></li> |
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|   |
| </ul> |

### Pilihan Ganda

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### Evaluasi

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| </table> |
| </li> |
| <li> |
| <p>Pertanyaan nomor 8</p> |
| <table> |
| <tbody><tr><td width="25px" valign="top"><input type="radio" name="question7" value="A"/></td> |
| <td width="25px" valign="top">A.</td> |
| <td>opsi 1</td> |
| </tr> |
| <tr><td width="25px" valign="top"><input type="radio" name="question7" value="B"/></td> |
| <td width="25px" valign="top">B.</td> |
| <td>opsi 2</td> |
| </tr> |
| <tr><td width="25px" valign="top"><input type="radio" name="question7" value="C"/></td> |
| <td width="25px" valign="top">C.</td> |
| <td>opsi 3</td> |
| </tr> |
| <tr><td width="25px" valign="top"><input type="radio" name="question7" value="D"/></td> |
| <td width="25px" valign="top">D.</td> |
| <td>opsi 4</td> |
| </tr> |
| <tr><td width="25px" valign="top"><input type="radio" name="question7" value="E"/></td> |
| <td width="25px" valign="top">E.</td> |
| <td>opsi 5</td> |
| </tr> |
| </tbody> |
| </table> |
| </li> |
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| <p>Pertanyaan nomor 9</p> |
| <table> |
| <tbody><tr><td width="25px" valign="top"><input type="radio" name="question8" value="A"/></td> |
| <td width="25px" valign="top">A.</td> |
| <td>opsi 1</td> |
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| <tr><td width="25px" valign="top"><input type="radio" name="question8" value="B"/></td> |
| <td width="25px" valign="top">B.</td> |
| <td>opsi 2</td> |
| </tr> |
| <tr><td width="25px" valign="top"><input type="radio" name="question8" value="C"/></td> |
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| <td>opsi 5</td> |
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| <li> |
| <p>Pertanyaan nomor 10</p> |
| <table> |
| <tbody><tr><td width="25px" valign="top"><input type="radio" name="question9" value="A"/></td> |
| <td width="25px" valign="top">A.</td> |
| <td>opsi 1</td> |
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| <tr><td width="25px" valign="top"><input type="radio" name="question9" value="B"/></td> |
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| <tr><td width="25px" valign="top"><input type="radio" name="question9" value="C"/></td> |
| <td width="25px" valign="top">C.</td> |
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| <tr><td width="25px" valign="top"><input type="radio" name="question9" value="D"/></td> |
| <td width="25px" valign="top">D.</td> |
| <td>opsi 4</td> |
| </tr> |
| <tr><td width="25px" valign="top"><input type="radio" name="question9" value="E"/></td> |
| <td width="25px" valign="top">E.</td> |
| <td>opsi 5</td> |
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| </tbody> |
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|   |
| <div align="center"> |
| <br/> |
| <a class="button\_left red" onclick="returnScore()" href="#nilai"><span>√</span>Hasil Evaluasi</a> |
| <br/> |
| <table style="text-align:center;" class="tabel"> |
| <tbody><tr><th width="100px">Nilai</th> |
| <th width="300px">Deskripsi</th> |
| </tr> |
| <tr><td><span id="nilai" style="color:red;font-size:30px;text-decoration:bold;">&nbsp;</span> |
| </td> |
| <td><span id="deskripsi" style="color:blue;font-size:20px">&nbsp;</span></td> |
| </tr> |
| </tbody> |
| </table> |
| </div> |
|   |

### Refleksi Diri

|  |
| --- |
| <p>Jawablah pertanyaan-pertanyaan berikut dengan jujur dan bertanggungjawab!</p> |
|   |
| <table class="tabel"> |
| <tbody><tr> |
| <th>No.</th> |
|   |
| <th>Pertanyaan</th> |
|   |
| <th colspan="2">Jawaban</th> |
| </tr> |
|   |
| <tr> |
| <td>01.</td> |
|   |
| <td style="text-align: left;">item penilaian diri 1<br/></td> |
|   |
| <td style="width:40px;"><input name="p1" type="radio"/>Ya</td> |
|   |
| <td style="width:100px;"><input name="p1" type="radio"/>Tidak</td> |
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|   |
| <tr> |
| <td>02.</td> |
|   |
| <td style="text-align: left;">item penilaian diri 2<br/></td> |
|   |
| <td style="width:70px;"><input name="p2" type="radio"/>Ya</td> |
|   |
| <td style="width:70px;"><input name="p2" type="radio"/>Tidak</td> |
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|   |
| <tr> |
| <td>03.</td> |
|   |
| <td style="text-align: left;">item penilaian diri 3<br/></td> |
|   |
| <td style="width:70px;"><input name="p3" type="radio"/>Ya</td> |
|   |
| <td style="width:70px;"><input name="p3" type="radio"/>Tidak</td> |
| </tr> |
|   |
| <tr> |
| <td>04.</td> |
|   |
| <td style="text-align: left;">item penilaian diri 4<br/></td> |
|   |
| <td style="width:70px;"><input name="p4" type="radio"/>Ya</td> |
|   |
| <td style="width:70px;"><input name="p4" type="radio"/>Tidak</td> |
| </tr> |
|   |
| <tr> |
| <td>05.</td> |
|   |
| <td style="text-align: left;">item penilaian diri 5<br/></td> |
|   |
| <td style="width:70px;"><input name="p5" type="radio"/>Ya</td> |
|   |
| <td style="width:70px;"><input name="p5" type="radio"/>Tidak</td> |
| </tr> |
|   |
| <tr> |
| <td>06.</td> |
|   |
| <td style="text-align: left;">item penilaian diri 6<br/></td> |
|   |
| <td style="width:70px;"><input name="p6" type="radio"/>Ya</td> |
|   |
| <td style="width:70px;"><input name="p6" type="radio"/>Tidak</td> |
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| <tr> |
| <td>07.</td> |
|   |
| <td style="text-align: left;">item penilaian diri 7<br/></td> |
|   |
| <td style="width:70px;"><input name="p7" type="radio"/>Ya</td> |
|   |
| <td style="width:70px;"><input name="p7" type="radio"/>Tidak</td> |
| </tr> |
|   |
| <tr> |
| <td>08.</td> |
|   |
| <td style="text-align: left;">item penilaian diri 8<br/></td> |
|   |
| <td style="width:70px;"><input name="p8" type="radio"/>Ya</td> |
|   |
| <td style="width:70px;"><input name="p8" type="radio"/>Tidak</td> |
| </tr> |
|   |
| <tr> |
| <td>09.</td> |
|   |
| <td style="text-align: left;">item penilaian diri 9<br/></td> |
|   |
| <td style="width:70px;"><input name="p9" type="radio"/>Ya</td> |
|   |
| <td style="width:70px;"><input name="p9" type="radio"/>Tidak</td> |
| </tr> |
|   |
| <tr> |
| <td>10.</td> |
|   |
| <td style="text-align: left;">item penilaian diri 10<br/></td> |
|   |
| <td style="width:70px;"><input name="p10" type="radio"/>Ya</td> |
|   |
| <td style="width:70px;"><input name="p10" type="radio"/>Tidak</td> |
| </tr> |
|   |
| </tbody> |
| </table> |
| <br/> |
| <p>Bila ada jawaban "Tidak", maka segera lakukan review pembelajaran, terutama pada bagian yang masih "Tidak".<br/> |
| <br/> |
| Bila semua jawaban "Ya", maka Anda dapat melanjutkan ke pembelajaran berikutnya. |
|   |
| <br/></p> |

## Daftar Pustaka

|  |
| --- |
| <div class="paragraph"> |
| <p class="pustaka">Pengarang 1 . Tahun terbit 1 . <span style="font-style: italic;">Judul Buku 1 . </span>Kota 1 : Penerbit 1 . </p> |
| <p class="pustaka">Pengarang 2 . Tahun terbit 2 . <span style="font-style: italic;">Judul Buku 2 . </span>Kota 2 : Penerbit 2 . </p> |
| <p class="pustaka">Pengarang 3 . Tahun terbit 3 . <span style="font-style: italic;">Judul Buku 3 . </span>Kota 3 : Penerbit 3 . </p> |
| <p class="pustaka">Pengarang 4 . Tahun terbit 4 . <span style="font-style: italic;">Judul Buku 4 . </span>Kota 4 : Penerbit 4 . </p> |
| <p class="pustaka">Pengarang 5 . Tahun terbit 5 . <span style="font-style: italic;">Judul Buku 5 . </span>Kota 5 : Penerbit 5 . </p> |
| <p class="pustaka">Pengarang 6 . Tahun terbit 6 . <span style="font-style: italic;">Judul Buku 6 . </span>Kota 6 : Penerbit 6 . </p> |
| <p class="pustaka">Pengarang 7 . Tahun terbit 7 . <span style="font-style: italic;">Judul Buku 7 . </span>Kota 7 : Penerbit 7 . </p> |
| <p class="pustaka">Pengarang 8 . Tahun terbit 8 . <span style="font-style: italic;">Judul Buku 8 . </span>Kota 8 : Penerbit 8 . </p> |
| <p class="pustaka">Pengarang 9 . Tahun terbit 9 . <span style="font-style: italic;">Judul Buku 9 . </span>Kota 9 : Penerbit 9 . </p> |
| <p class="pustaka">Pengarang 10 . Tahun terbit 10 . <span style="font-style: italic;">Judul Buku 10 . </span>Kota 10 : Penerbit 10 . </p> |
| </div> |

# DAFTAR PUSTAKA

*Pengembangan UKBM oleh Dr. Ninik Kristiani*

*panduan mempercantik e-UKBM oleh Anim Hadi*